

Chapter Project Proposal Form

The form a chapter completes before starting a new initiative, so the plan, the need, the supervision, and the limits are clear up front.

1. Chapter and contact

Chapter	
Chapter lead	
Email	
Adult advisor	
Advisor email	
Date submitted	

2. The need

Community need in one sentence	
Evidence for this need	
Who is most affected	
Existing efforts already addressing it	

3. The project

Project name	
What will happen	
Date(s)	

Location	
Expected participants	
Youth roles	
Partner organizations involved	

4. Success measures

What we will measure	Baseline	Target
Residents engaged		
Homes reached		
Youth involved		
Feedback responses		
Other		

5. Resources needed

Item	Quantity	Source	Estimated value

6. Safety and supervision

- Named adult advisor present for the full activity: Yes / No
- Host site rules and permissions confirmed in writing: Yes / No
- Emergency contacts collected for all youth participants: Yes / No
- Photo consent process in place: Yes / No
- Youth Safety and Conduct Guide reviewed with all participants: Yes / No

7. Authority check

Confirm that this project requires none of the following. If any box would be checked, stop and email admin@youthconnect.network before proceeding.

- Open bank or financial accounts in the name of YouthConnect Network or Janga Bahadur Foundation.
- Sign contracts, leases, vendor agreements, or memoranda of understanding.
- Issue tax receipts or acknowledge charitable donations for tax purposes.
- Legally bind, obligate, or represent YouthConnect Network or Janga Bahadur Foundation.
- Endorse candidates, parties, or ballot questions, or engage in partisan political activity.

8. Sign-off

Chapter lead	
Adult advisor	
YouthConnect Network review	
Outcome (approved / more info / declined)	
Date	

YouthConnect Network is a fiscally sponsored initiative of Janga Bahadur Foundation. YouthConnect Network is not a separate legal entity. This document is informational guidance for chapters and partners and is not legal advice.

Questions: admin@youthconnect.network · Version 1.0 · Last updated: August 2, 2026